

9-1-1 Services Enterprise Board Meeting 04 Minutes

Date: February 11, 2025

Called to Order: 3:02 PM

Attendees:

- Michael Berry (Chair)
- Matt Goetsch (Vice-Chair)
- Amanda (Amy) Buch
- Andrew Dameron
- Lorri Dean
- Kirsten Grooms
- Jennifer Kirkland
- Graham Gerhart
- Janna Fischer
- Jon Osborne

Approval of Previous Minutes:

- The January 29th meeting minutes were left out of the agenda and will be reviewed and voted on at the next meeting.

Bylaws Discussion:

- **Powers, Duties, and Functions:**
 - Follow-up needed with DORA.
- **Terms of Service & Removal:**
 - Board members serve indefinitely unless removed by the governor.
 - Proposed removal process:
 - Requires two-thirds vote.
 - Written notice must be given 10 days in advance.
 - Discussion on adding an appeal process and allowing members to address concerns before removal.
- **Compensation & Fiscal Policies:**
 - Compensation details to be included in bylaws.
 - Additional financial policies may be needed, following state fiduciary rules.
- **Officer Roles & Term Limits:**
 - Officer terms will now follow the calendar year (January-December).
 - Discussion on limiting consecutive chair terms to encourage rotation.
 - Proposal to reduce officer positions:
 - Remove Budget Development Officer and Secretary.
 - Create a Budget Committee (can include non-board members).
 - Keep Chair, Vice-Chair, and Financial Secretary roles.
 - Final decision pending further discussion and vote.

- **Board Meetings:**
 - The first December meeting does not count as a regular meeting.
 - Agreed to move sections 7.7 and 7.8 to the Board Article instead of under meetings.
 - Reordering sections for better clarity:
 - Meetings
 - Notice of Meetings
 - Conduct of Meetings
 - Quorum for Voting
 - Voting
 - Minutes
- **Website Duties & Responsibilities:**
 - Language for website-related duties is being revised.
- **Notarized Oath Discussion:**
 - Some boards require notarized oaths, but a sworn declaration may be sufficient.
 - The board leans toward requiring a signed acknowledgment of the Code of Conduct rather than notarization.
- **Attendance & Conflict of Interest Policy Placement:**
 - Conflict of interest policy will be moved to a higher board section.
 - Attendance policy may remain in both sections.
 - Missing three consecutive meetings will result in a review process, not automatic removal.
- **Requests for Enterprise Funds:**
 - Title changed to "Requests for Enterprise Funds" for clarity.
 - Updated language clarifies that funding requests do not guarantee approval.
- **Board Documents & Draft Policies:**
 - A draft document retention policy is available for review.
 - The two-thirds majority vote rule will be specified as applying to the board of directors.
 - Proposed bylaw changes must be shared 30 days in advance.
 - Updated bylaws will be posted on the Enterprise website.
 - The website URL will remove "board" for consistency.
 - Suggestion to embed links for better accessibility.
- **Legislative Concerns on Funding:**
 - Discussion on whether bylaws can override legislative decisions on fund use.
 - Legal counsel advised that the General Assembly can override board bylaws.
 - The board will monitor changes to Senate Bill 2025.

Website & Scheduling Discussion:

- Considering adding a Google Calendar widget for meeting schedules.
- Agendas must still be posted separately as required by law.
- Revised agendas need to be posted 24 hours in advance.
- Calendar widget would be an additional tool, not a replacement for postings.
- Board members support the idea, pending feasibility check.

Public Comments:

- No public comments.

Board Comments:

- **Senate Bill 2531 Discussion:**
 - The bill would require 911 enterprise funds to support grants for local agencies' emergency notification systems, especially regarding accessibility..
 - The board is considering discussing the bill with lawmakers to understand their reasoning.

Next Meeting:

- Wednesday February 26, 2025 @ 3:00 pm

Meeting Adjourned: 4:25 pm (MST)

Next Steps:

- Finalize bylaw changes and review them before the next meeting.
- Present updated language for website duties.
- Check on the calendar widget.