



C O L O R A D O
Department of
Regulatory Agencies
Public Utilities Commission

9-1-1 Services Enterprise Board Meeting 06
DRAFT Meeting Minutes March 12, 2025

Date: March 12, 2025

Time: 3:00 PM MST

Location: Virtual Meeting

Attendees

Michael Berry (Chair)

Matt Goetsch (Vice-Chair)

Andrew Dameron

Amanda (Amy) Buch

Lynn Notarianni

Jennifer Kirkland

Kirsten Grooms

Lorri Dean

Holly Bise

Tracy Oldemeyer

Daryl Branson

Connie Johnson

Call to Order

- 3:02 PM (MST)

Approval of Previous Meeting Minutes

- Minutes from February 26, 2025 were approved.
- Amy Buch motioned to approve.
- Lynn Notarianni seconded the motion.

Public Comments

- No comments received.

Website Language and Calendar Widget

- Updates were reviewed; a typo in the statutory reference was identified and was corrected during the meeting.
- Meetings are currently pre-scheduled on the PUC public calendar, but can be changed as needed.

Public Access to Meetings

- Meeting platform was changed from Google Meet to Zoom.
- Board meetings are listed on the PUC public calendar.
<https://puc.colorado.gov/puccalendar>
- Confirmation that all meeting links are publicly accessible without requiring login credentials.

Bylaws Review

- Board members reviewed the latest draft of the bylaws.
- Further clarification needed on an MOU with DORA on “powers, duties, and functions” clause.
- Document retention policy with DORA will be verified.
- Kirsten Grooms confirmed that proxies are illegal. (Section 6.5 Voting)

Compensation Policies

- State travel and expense guidelines will be added.

Meeting Minutes Assignment

- Discussion on the responsibility of preparing minutes.
- It was noted that the current guidelines are broad enough to cover this without specific assignment.
- It was agreed that an MOU would be a good place to clarify the role.

Enterprise Duties (Article 7)

- There was a discrepancy between 2911-108 and 2911-104; confirmed that 104 is correct. The website change was made during the meeting.
- Review of draft updates.
- Discussion on referencing CRS statutes to clarify enterprise duties.
- General agreement that including CRS references improves clarity, though it requires regular updates.
- No objections to incorporating the more detailed language.
- Decision to revisit the draft at the next meeting for final approval.

Code of Conduct Policy

- Minor edits made for clarity, including rewording a complaint procedure and capitalization adjustments.
- Lynn Notarianni motioned to approve the Code of Conduct policy. Andrew Dameron seconded. Motion passed unanimously.

Public Comment Policy

- Revised language to specify "up to 15 minutes" for public comments.
- Clarified wording for chair's discretion and comment relevance.
- Additional edits proposed:
 - Remove "of the board" from a sentence for clarity.
 - Insert "relevant to the purposes of the enterprise" in a sentence regarding public comments.
 - The board members agreed with the changes.
- Andrew Dameron motioned to approve the public comment policy. Matt Goetsch seconded the motion. Motion passed unanimously.

Board Comments & Legislative Matters

- Discussion on board's role in legislative efforts (Senate Bill 2531).
- Kirsten Grooms reported that the Department of Regulatory Agencies (DORA) has a policy that limits boards from directly communicating with legislators.
 - DORA has a legislative team that represents its agencies and boards.
 - Kirsten will share contact details for Ginny Brown, the deputy director at DORA, as a point of contact for legislative matters.
- Board to seek clarity on whether members can express opinions outside their board roles.
 - Daryl Branson suggested clarifying this distinction and offered to reach out to Ginny Brown for a written policy.
- Concern raised about legislative recommendations potentially conflicting with federal 9-1-1 funding rules.
- The board agreed to await further clarification on these issues before proceeding.

Next Meeting

- Scheduled for **Wednesday, March 26, 2025 at 3:00 PM**. [Zoom Link](#)

Meeting Adjourned

- 3:47 PM (MST)