



C O L O R A D O
Department of
Regulatory Agencies
Public Utilities Commission

**9-1-1 Services Enterprise Board Meeting 07
DRAFT Meeting Minutes March 26, 2025**

Date: March 26, 2025

Time: 3:00 PM MST

Location: Virtual Meeting (Zoom)

Attendees

Michael Berry (Chair)

Matt Goetsch (Vice-Chair)

Andrew Dameron

Amanda (Amy) Buch

Lynn Notarianni

Jennifer Kirkland

Kirsten Grooms

Lorri Dean

Tracy Oldemeyer

Daryl Branson

Matt Gorenc

Michelle Kelble

Call to Order

- 3:03 PM (MST)

Approval of Previous Meeting Minutes

- Minutes from March 12, 2025 were approved.
- Amy Buch motioned to approve.
- Lynn Notarianni seconded the motion.

Public Comments

- No comments received.

Bylaws Discussion

- Updates were requested regarding specific sections of the bylaws.
 - Kirsten reported that they were waiting for feedback from Ginny Brown on certain provisions.
 - Daryl shared that he had reached out to the Controller for DORA, Travis Yoder, but had not yet received a response.
 - It was noted that the 988 Enterprise is finalizing a memorandum of understanding (MOU), which could serve as a reference when it becomes available.

Compensation Rules

- Kirsten is reviewing the State Controller's guidelines to confirm if they apply to this board.
- If applicable, the rules will be incorporated into the bylaws.

Record Retention Policy

- Daryl reported that enterprises should follow the retention policy of their parent agency.
- For this board, the policy follows the PUC's guidelines:
 - Legislative reports must be kept permanently.
 - General correspondence and records should be retained for up to two years.
- A copy of the retention policy for board review will be sent.

Legislative and Policy Discussions

- **Guest Speaker:** Matt Gorenc, Director of Legislative Affairs at DORA.
- Matt Gorenc explained the process by which DORA monitors, reviews, and submits positions on bills impacting the 9-1-1 Services Enterprise Board.
 - Bills are reviewed daily for their potential impact.
 - Position requests are submitted to the Executive Director's office and later to the Governor's office for approval.
 - The goal is to align department positions internally before engaging with the legislature.
- Clarification that board members can express concerns as private citizens or when representing their organization, but not on behalf of the 9-1-1 Enterprise Board.

Board's Role in Legislative Discussions

- Matt Gorenc clarified:
 - If a bill has no major concerns, DORA does not take a position.
 - If amendments or opposition are needed, DORA engages with the General Assembly.
 - Only the Executive Director and Legislative Affairs Director can officially lobby on behalf of DORA.
- Daryl Branson emphasized that his role is to communicate the board's stance rather than define it.
- The board expressed concerns about staying informed and involved in legislative discussions.
 - DORA will ensure timely updates to the board regarding relevant legislation.
 - The board can discuss positions during meetings, and DORA will relay them as needed.
 - Further coordination with DORA's legislative team will be arranged to ensure transparency.

Senate Bill 31 and Joint Budget Committee (JBC):

- Concerns were raised regarding recent legislative recommendations impacting the board's operations.
- Daryl Branson confirmed that while some legislative proposals may not proceed, continuous monitoring is necessary.
- SB 31 amendments do not change existing enterprise authority.
- JBC suggested legislation directing the enterprise to fund digital trunk radio system costs, but it is currently not advancing.

Board Comments

- Michael Berry inquired about the status of the Google form discussed in January, which was meant to facilitate public communication with the board.
- Jennifer Kirkland confirmed the form could be easily created and that it was originally intended to help the public contact the board while avoiding sunshine law violations.
- Daryl Branson raised a question about whether an email link would be sufficient. Michael Berry clarified that a form was preferred for record-keeping and accessibility reasons.
- It was noted that DORA is moving away from Google Drive for public access due to accessibility concerns.

Policy Signatures & Posting

- Michael Berry asked if the policies approved at the last meeting (Public Comments and Code of Conduct) had been signed and posted.
- Michael Berry confirmed he had signed and sent them to Kirsten, and they would need to be finalized before being posted.
- Discussion on where the policies should be stored. It was noted that direct website links would be needed rather than Google Drive folders.
- Kirsten Grooms suggested keeping an internal filing system for board records.

Next Meeting

- Scheduled for **Wednesday, April 9, 2025 at 12:00 PM**. [Zoom Link](#)

Meeting Adjourned

- 3:39 PM (MST)