



COLORADO

**Department of
Regulatory Agencies**

Public Utilities Commission

**9-1-1 Services Enterprise Board Meeting 024
DRAFT Meeting Minutes February 4, 2026**

Date: February 4, 2026

Time: 3:01 PM MST

Location: Virtual Meeting (Zoom)

Attendees

Michael Berry (Chair)
Matt Goetsch (Vice-Chair)
Lynn Notarianni
Amy Buch
Andrew Dameron
Kirsten Grooms
Connie Johnson
Val Turner
Gregg Brooks
Jennifer Kirkland
Savannah (Sage) Vinson

Call to Order:

- 3:01 PM

Approval of Minutes

- Minutes from January 7 and January 14, 2026 were amended to correct a minor error pertaining to the date.
- The amended meeting minutes were approved.
- **Motion to approve:** Matt Goetsch
- **Seconded by:** Amy Buch

Public Comments

- Val Turner, Chief of Staff at Larimer Emergency Telephone Authority (LETA), spoke during the public comment.
 - They asked whether the Enterprise Board had finalized its funding process.



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- The board confirmed that funding fees were finalized last year and are currently being collected.
- The process for requesting and spending those funds was scheduled for discussion later on the same meeting agenda.
- No additional public comments were made, and the public comment period was closed.

Document Retention Policy

- References to recruitment and application records were removed since appointments are handled by the Governor's Office.
- Members discussed changing language in the retention schedule to better reflect the 9-1-1 Services Enterprise Board.
- The board agreed that a custodian should be responsible for ensuring records are preserved.
- They discussed storing documents electronically (such as in a shared Google Drive managed with support from Colorado Department of Regulatory Agencies) to ensure long-term access and transparency.
 - Board members were later given access to a shared Google Drive containing all of the previous meeting agendas.
- The board considered adding language stating that if there is no Chair or Vice Chair, responsibility for records would fall to the remaining board members.
- Members discussed adding a separate section for financial records to clearly define their retention period.
- Legal counsel will review and confirm the correct retention period for financial documents before finalizing the policy.

Funding Discussion

- The board discussed creating a formal funding application process as funding becomes available.
- Members agreed to potentially using a Google Form for applications, with required attachments submitted through the form or by email.
- There was discussion about how there is a general 9-1-1 Services Enterprise email account that can receive application materials, with documents stored in a shared, view-only folder for board access.
- The board decided to manage the first round of funding applications internally rather than waiting for coordination with the Resource Center.

Board Comments

- Staff will begin developing the Google Form and application process for review.



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Next Meeting [Zoom Link](#)

- Wednesday, March 4, 2025, at 3:00 PM to 4:00 PM

Adjournment

- 3:53 PM

DRAFT